

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Operations School, OTR

DATE: 20 March 1957

FROM : AO/OS/TR

SUBJECT: Weekly Activity Report #12

A. SIGNIFICANT ITEMS:

None to report.

B. OTHER ITEMS:

25X1A6a

1. [REDACTED]

a. On 14 March Messrs. [REDACTED] visited 25X1A9a the Overseas Branch to discuss matters of mutual interest.

25X1A9a

It was an enjoyable and productive session for all concerned. [REDACTED] has been assigned the lecture dealing with OTR support facilities and was interested in obtaining as much information as possible on the services rendered DDP by the Overseas Branch. (AO/OS at that time had on her desk a request from [REDACTED], who is handling this subject in the OFC, for similar information. This request was answered by memorandum dated 15 March 1957.) The whole field of AO/OS' responsibilities was discussed with the [REDACTED] instructors and it was agreed that, in addition to the information furnished, the Overseas Branch would attempt to provide [REDACTED] with a "kit" of sample training materials which have been supplied various overseas stations for training purposes. AO/OS also briefed the instructors on the kinds of information OTR needs in order to select suitable materials for use overseas; and discussed what OTR has learned from large, continuing programs, [REDACTED] as well as suggested improvements or criticisms received from overseas stations on current training programs.

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b. [REDACTED] was especially interested in materials on surveillance. He reviewed the Branch files on the subject and selected the items which he did not have [REDACTED]. Copies of these have been pouches to him.

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[REDACTED]

4. TRAINING MATERIALS IN PREPARATION:

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a. [REDACTED]

25X1A b. Communism Bibliography: The Overseas Branch acted as intermediary in arranging for the preparation by OTR Library of a hand-tailored, annotated bibliography for SE/[REDACTED] on the principal aspects of communism.

5. TRAINING MATERIALS FORWARDED:

25X1A a. WE/[REDACTED] Two copies of the Staybehind Manual were sent to this headquarters desk for retention.

25X1A6a b. OTR/PPS:CI Staff: [REDACTED] Approximately one hundred copies of the sanitized version of OTR Library's comprehensive espionage bibliography have returned from Reproduction, where the 106-page documents were assembled. This version, which was sanitized by the Overseas Branch, has been distributed so far in one or more copies to the above.

25X1A6a c. Two volumes of reference material have been forwarded to [REDACTED] for the personal use of [REDACTED] Two other volumes are undergoing further examination. One of the members of A&E was briefed on procedures for sanitizing and preparing material for overseas shipment, and on the method devised by AO/OS for direct contact with the Station through the series of dittoed memoranda.

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d. As much of the miscellaneous material left [REDACTED] as could be identified was transmitted to the Station for his use. This amounted to about 76 items. The remainder, which was not organized or labeled in any way, is being retained in AO/OS' files.

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25X1A6a e. [REDACTED]: Thirty-nine items on PP and PW subjects were forwarded to [REDACTED] Chief Instructor, OFC, for his use and retention. This was in response to an oral request to AO/OS on her recent visit [REDACTED]

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f. [REDACTED] (CONT'D): At the request of [REDACTED] 25X1A9a  
during his recent visit to this Branch, nine items on  
the subject of surveillance were transmitted [REDACTED] 25X1A6a

25X1A9a

[REDACTED]

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